***Preliminary Action Planning: Organizational Assessment***

**I. Review the material we covered in this training. Do you believe your agency can and should engage in organizational assessment? Why or why not?**

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**II. Consider and discuss whether an organizational assessment of your agency would be best completed by internal staff, an external consultant, or some combination of the two.**

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**III. Consider and provide preliminary answers to the following questions: What types of assessment information would be most useful to your organization? What are some key questions your organization should answer about itself? What steps should be taken at this point? Who would be responsible for leading an assessment effort, and who else would be involved? How much time would be involved? Who would be responsible for data collection and analysis? Who would be responsible for disseminating the results?**

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**Additional Notes**

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